

**Minutes of Bathford Parish Council Meeting held in The Parish Office, Bathford Hill,
Bathford on 17th November 2014 at 7.30pm**

Present:

Councillor Stan Cherry (Chair)
Councillor Hugh Baker
Councillor Susan Barclay
Councillor John Budd
Councillor Wendy Chambers
Councillor David Le Lohé
Councillor John Lloyd
Councillor Peter Martin
Councillor Maureen Millbank
Councillor Richard Wickham

Clerk: Jon Cooper

1. Public Five Minutes

No members of the public attended the meeting.

2. Apologies for absence

Councillor Andy Ginn

3. Declarations of interest in any item on the agenda

No declarations of interest were stated.

4. Approval of the minutes of the last meeting (20th October 2014)

A number of typographical errors were raised and corrected. Once corrected, acceptance of the minutes from the last meeting was proposed by Cllr Wendy Chambers and seconded by Cllr Susan Barclay. The Council resolved to accept the minutes.

5. Matters Arising

Councillors reviewed the list of actions from the last meeting. The following matters arising were discussed:

6.1.4) Check play area gate, Cllr Stan Cherry reported there were still some minor issues to resolve.

Action: Cllr Stan Cherry

9.2) Liaise with parishioners expressing interest in tennis court - Cllr David Le Lohé contacted Emma Jackson who had expressed the interest in a tennis court. He stated

that the Council were happy to support a scheme but this project would need to be initiated and led by parishioners rather than the Parish Council.

6. Committee Reports

6.1. Amenities

6.1.1. The Cricket Club received a grant for the sports pavilion. Details were still being finalised but the building purchase would need to be invoiced to the club, whilst the Parish Council would remain in overall ownership.

6.1.2. The play area repainting had been completed.

6.1.3. The logs from the felled trees on the playing field were being removed.

6.1.4. Problems with the bus being late on a regular basis had been received. Cllr Peter Martin to raise the issue via the Bus Service Panel.

Action: Cllr Peter Martin

6.1.5. Cllr David Le Lohé was due to receive and arrange placement of new signs prompting removal of dog mess.

Action: Cllr David Le Lohé

6.2. Communications

6.2.1. The Jubilee Stone had been put into position.

6.3. Finance and Administration

6.3.1. Cllr Peter Martin opened a discussion to suggest moving the day the Parish Council meetings are held due to a potential issue with agreeing items for publication in the Bulletin in sufficient time. As a number of Councillors are unable to attend on alternative days of the week and the fact that parishioners know that the Council Meeting is held on the third Monday of each month, on balance, it was not felt a change was needed at this stage.

6.3.2. Following last month's confirmation that the Parish Council could use internet banking, the Standing Orders of the Council would have to be amended slightly. The model orders from NALC were circulated and the Finance Committee asked to bring recommendations to the next meeting. It was also stated that no bank debit or credit cards would be issued as payments would be made electronically and when not possible, by cheque.

Action: Finance Committee

6.3.3. Cllr Wendy Chambers proposed moving the Wynne Willson bank account from Lloyds Bank to Unity Bank; this was seconded by Cllr Sue Barclay. The Council resolved to make the change.

6.3.4. The Finance Committee had been asked to make a suggestion regarding the request for funding from the Youth Club. It was still felt that, due to the upcoming election, no commitment could be made beyond one year.

Therefore, a donation of £1,000 for the calendar year 2015 was proposed by Cllr Hugh Baker and seconded by Cllr Stan Cherry. The Council unanimously resolved to make the donation. Further years funding would be dependent on the matched funding and a statement of expenditure being received. Clerk to inform them of the decision.

Action: The Clerk

- 6.3.5. The proposed budget for 2015 – 2016 was circulated. A small reduction in the precept to £16,884 was recommended to include a village contingency of £1,300 for projects potentially suggested by Parishioners. There would probably be a limit either one project or one group could receive to allow a fair allocation across a range of projects. Cllr Sue Barclay proposed and Cllr Wendy Chambers seconded that the budget be approved. The Council unanimously resolved to approve the draft budget. Should any amendments to the budget be needed, these should be raised at the January meeting.

6.4. Highways

- 6.4.1. The footpath condition survey was reported as ongoing. BANES have agreed to replace the 'kissing gate' on Ashley Road. It was further suggested the stiles near Brown's Folly should be replaced by gates. The Cotswold Voluntary Wardens would undertake this work if the materials were provided.
- 6.4.2. The landowner of the area behind Meadow Park was to be contacted to suggest he considers providing a handrail on the steps. Concern had also been expressed regarding overhanging trees from this land across adjoining properties.
- 6.4.3. The bus shelter for the Box Road had been purchased and was awaiting installation.
- 6.4.4. Cllr David Le Lohé had met with Sadie Cox of BANES regarding dropped kerbs on Mountain Wood. It was agreed that some would be placed near the Community Centre. BANES should fund this, however, The Parish Council have £1,000 contingency should it be required.
- 6.4.5. The VAS on A4 Box Road had been installed but facing the wrong way; BANES to rectify.
- 6.4.6. The snow warden scheme was to be continued and one pallet of salt had been ordered.
- 6.4.7. The Pound Wall was still awaiting repair by the landowner. The willow on the same portion of land was becoming dangerous by blocking sight lines on the road. Cllr Stan Cherry to check.

Action: Cllr Stan Cherry

- 6.5. The ivy opposite The Crown had been cleared by BANES.

6.6. Planning

6.6.1. A new application to convert the wooden shed near the roundabout had been received. This application had been previously rejected and this new application had been objected to by Batheaston Parish Council, Cllr Ward and Cllr Veal. Bathford Parish Council would also be objecting to the application.

6.6.2. The applicants at 38, Mountain Wood had been informed that planning is not required.

7. School Governors representative report

7.1. The last two Governors meetings have been held on the same night as the monthly Parish Council meeting. Cllr Susan Barclay has asked if it were possible to change the date in future so that she would be able to attend.

7.2. The School had enquired about help with funding towards a gate to the lower field.

7.3. Details were to be checked on the use of the Parish Hall in regards to the school hall not being easily available for rent to the public.

8. Correspondence

No correspondence was discussed.

9. Items to report

No items to report were discussed.

10. Items for the 'Bathford Bulletin'

10.1. Snow wardens

10.2. Bus shelters

10.3. Litter bins

10.4. Happy Christmas to parishioners

11. Items for the next meeting

11.1. Confirmation of budgets

11.2. Change to the Standing Orders

11.3. Walkers are welcome

12. Payments for approval

12.1. Payment of the invoices presented to the Council at this meeting was proposed by Cllr Stan Cherry and seconded by Cllr Hugh Baker. The Council resolved to make the following payments.

Current Account

Description	Amount Due
Mr I Suleman - Office rent (paid by s/o)	£125.00
J Cooper - Clerk's Salary	£433.33
Corsham Print - Bulletin Printing	£133.00
The Phone Co-op	£25.98
Corsham Print - Bulletin Printing (excess pages not covered by SO)	£28.00
Chris Jones - painting of play area	£750.00
Somerset Playing Fields Association - subscription	£15.00
Total	£1,510.31

Wynne Willson Account

Description	Amount Due
John Lloyd - gate for footpath	£144.96
Total	£144.96

13. Date of the next meeting

The next meeting will be held on Monday 19 January 2015 at 7.30pm in the Parish Office, Bathford Hill, Bathford.

The meeting closed at 9.10pm

Signed..... (Chair)

Date.....