

Minutes of Bathford Parish Council Meeting
held on Monday 15th April 2013 at 6.30pm in the Parish Hall, Church Street, Bathford

Present: Councillor Shirley Beazer (Chair)
Councillor Stan Cherry
Councillor Hugh Baker
Councillor Susan Barclay
Councillor Wendy Chambers
Councillor John Lloyd
Councillor Peter Martin
Councillor Maureen Millbank
Councillor Richard Wickham
Mrs Judith Abbott - Clerk
Mr Jon Cooper

1. Public Five Minutes

Cllr Susan Barclay introduced Jon Cooper who will be taking over the role of Parish Clerk.

2. Apologies

Apologies for absence were received from Cllr Peter Boyce

3. Declaration of interests in any item on the agenda

The Chair called for any declarations of interest. None were made.

4. Approval of the minutes of the last Council Meeting (18th March 2013).

Acceptance of the minutes of the last meeting was proposed by Cllr Wendy Chambers and seconded by Cllr David Le Lohe. The Council RESOLVED to accept the minutes which were signed by the Chair as a true record of proceedings.

5. Matters Arising

Councillors reviewed the list of actions arising from the last meeting. The following matters arising were discussed:-

5.2 Lloyds Bank Signatories – The panel of signatories for the Wynne Willson and Parish Plan accounts have been confirmed.

6.4.4 Potholes in Warleigh Lane – The problem of potholes in Warleigh Lane has again been highlighted with BANES Council.

8.3 Letter to Headteacher – There had been no reply to date to the letter sent to Matt Stone with reference to the after school club.

9.3 Letter to Jacob Rees-Mogg – Unfortunately Jacob Rees-Mogg is unable to attend the NALC Meeting at the House of Commons on 24th April due to other commitments.

6.4.2 Community Speed Watch – Cllr Maureen Millbank reported that she has now heard from PCSO Zoe Knowles re data required in order to proceed with Community Speed Watch. PCSO Knowles is awaiting go ahead from

her superior officer in order to be able to visit Bathford to carry out speed checks, but if the 20mph speed limit is voted in, Community Speed Watch will automatically be cancelled. Cllr Peter Martin will write to Crime Commissioner Sue Mountstevens re intended 20mph speed limit and its impact on Community Speed Watch.

ACTION – Peter Martin

6. Committee Reports

6.1 Amenities Committee

6.1.1 There was no written report for April 2013. The following items were discussed:-

6.1.2 Deer Problem – Cllr Stan Cherry reported that an area along the top hedge of the allotments has been cleared in readiness for the electric fence to be installed.

6.1.3 Grants – Cllr Stan Cherry reported that he is in the process of applying for another grant for the playing field and that the Cricket Club are also applying for two grants from various sources.

6.1.4 Land Registry – Cllr Stan Cherry reported that Bathford Parish Council's application to register the field, as owners, has gone through to Land Registry and should be finalised in two weeks as long as everything is in order.

6.1.5 Budget – The Amenities budget will end the year with a surplus of approx. £1900 as opposed to the previously stated figure of £1400.

6.1.6 Litterpicking – Cllr Stan Cherry reported that suitable frames had now been obtained for the certificates presented to Bathford litterpicking volunteers in recognition of their work in improving the environment. Copies of the certificate will be hung in the Community Shop and the Parish Hall.

6.1.7 Playing Field Rent Review – User rents for the Playing Field will be as follows with effect from September 2013: Avonvale Rugby Football Club £504.00, Bathford Cricket Club £164.00 and Rugbytots £11 per session.

6.2 Communications Committee

6.2.1 There was no written report and no items for discussion.

6.3 Finance and Administration (F&A) Committee

6.3.1 Cllr Susan Barclay reported that there had been no meeting and no written report. The following items were discussed:-

- 6.3.2 Mrs June Evans (last year's auditor) will be the Internal Auditor for Bathford Parish Council's annual accounts.
- 6.3.3 Members were asked to note that Bathford Parish Council reserves had increased for the year ended 31 March 2013. Cllr Susan Barclay suggested that a special project should be named for the increased funds now held. Cllr Wendy Chambers mentioned that when the Precept budget was set, unknown receipts such as grants and money from other sources understandably couldn't be taken into consideration, hence the increase.
- 6.3.4 Cllr Susan Barclay reported that some confusion is being caused by some receipts for the playing field being credited into the Wynne Willson account and some into the Bathford Parish Council current account. Members agreed that this should be rectified in the current financial year.

6.4 Highways, Footpaths and Lighting Committee

- 6.4.1 There was no written report for April 2013. The following items were discussed:-
- 6.4.2 Cllr Shirley Beazer informed members of a recent road traffic accident at Priority Point 1. A conversation with a BANES representative had confirmed that the pinch point would not be removed despite many accidents at this point. Member's strong opposition to the intended visibility splay opposite Church Street was again stressed.

6.5 Planning and Environment Committee

- 6.5.1 There was no written report and no items for discussion.

7. Neighbourhood Watch

- 7.1 Cllr Maureen Millbank reported that the role of Neighbourhood Watch Co-ordinator had been taken over by Sam Pearce-Kearney with effect from 1 April 2013.

8. Liaison with School Governors

- 8.1 There were no matters for discussion under this item.

9. Correspondence

- 9.1 An item highlighting this year's Bath in Bloom competition is to be entered in the Bathford Bulletin asking for interested parties to apply.

10. Items for Report

There were no items for report.

11. Items for the Bulletin

- 11.1 The council RESOLVED to publish the following notes in the Bulletin:-
- 11.1.1 Annual Parish Meeting

- 11.1.2 Bath in Bloom
- 11.1.3 Neighbourhood Watch new Co-ordinator
- 11.1.4 Date of Next Meeting

12. Items for the next meeting

- 12.1 Cllr Shirley Beazer reminded members that May's meeting would start at 7.00 in the Parish Office and would include Parish Council Elections.
- 12.2 Annual return.

3. Payments for approval

- 13.1 Payment of the invoices presented to the council at this meeting was proposed by Cllr Susan Barclay and seconded by Cllr John Lloyd. The council RESOLVED to make the following payments:-

Office rent April 2013 - paid by s/o	Mr I Suleman	£115.00
April Parish Magazine	Corsham Print	£133.00
Phone and internet to 8 April 2013	The Phone Co-op Ltd	£30.58
Electricity for Manor 7/12/12 to 21/3/13	EDF Energy	£37.95
Youth Funding	Bathford Guides	£155.44
Street Lighting for Playing Field 1/4/12 to 31/3/13	EON	£12.05
Office(paper fasteners £3.38, key top-up £30.00, paper £7.00)	Mrs J Abbott	£40.38
Clerk's salary March 2013	Mrs J Abbott	£536.67
Certificate Frames	Mr S Cherry	£6.20

14. Date of next meeting

- 14.1 The next meeting will be held on Monday 20 May 2013 at 7.00pm in the Parish Office, Bathford Hill, Bathford.

The meeting closed at 7.20.

Signed..... (Chair)

Date.....