

**ANNUAL BATHFORD PARISH COUNCIL MEETING
HELD AT 7PM ON MONDAY 14 MAY 2007
IN THE PARISH OFFICE, BATHFORD HILL, BATHFORD**

Present: Councillor Shirley Beazer (Chair)
Councillor Stan Cherry
Councillor Hugh Baker
Councillor Susan Barclay
Councillor John Lloyd
Councillor Ian Plain
Councillor Richard Wickham
Councillor Jean Vesey

Also Present: Ruth Holding (Clerk)

1. Apologies

1.1. Apologies were received from Cllr Wendy Chambers.

2. Submit signed Declaration of Acceptance of Office forms

2.1. Each councillor signed the appropriate undertaking in the form of the Declaration of Acceptance of Office. The council RESOLVED to permit Cllr Wendy Chambers to make the signed Declaration at or before the next meeting of the council on 18 June 2007.

3. Election of Chair

3.1. Shirley Beazer stood down as Chair.

3.2. Cllr Shirley Beazer was proposed as Chair by Cllr Stan Cherry and seconded by Cllr John Lloyd. Cllr Shirley Beazer was elected unanimously as Chair unopposed and signed the appropriate Declaration of Acceptance of Office.

3.3. Cllr Shirley Beazer assumed the Chair of the meeting.

4. Election of Vice-Chair

4.1. Cllr Stan Cherry stood down as Vice-Chair.

4.2. Cllr Stan Cherry was proposed as Vice-Chair by Cllr John Lloyd and seconded by Cllr Hugh Baker. Cllr Stan Cherry was elected unanimously as Vice-Chair unopposed.

5. To formally adopt the Revised Model Code of Conduct

5.1. The Local Authorities (Model Code of Conduct) Order 2007 came into force on 3 May 2007 and members noted that they were required to adopt the statutory Code before 1 October 2007. Not all parts of the Code were applicable to parish councils and the Standards Board for England had issued a Model Code of Conduct for Parish and Town Councils, a copy of which was circulated with

the agenda. Paragraph 12(2) of the Code, which was not mandatory for parish councils, gave members with a prejudicial interest the same rights as members of the public to speak to a meeting on the issue and then leave before the main discussion and vote. Members were asked to consider whether they wanted to adopt this paragraph of the code. If so, the council was required to pass a resolution to that effect.

5.2. After discussion about the nature and extent of what might constitute a prejudicial interest in an issue, the council RESOLVED to adopt the Model Code of Conduct for Parish and Town Councils including paragraph 12(2). The council also adopted the 10 general principles governing a councillor's conduct as a non-enforceable annex to the Code.

5.3. The Clerk was asked to notify the Monitoring Officer at BANES and the Standards Board of the council's adoption of the Code. The Clerk was also asked to issue a notice confirming the adoption of Code and make the Code available for inspection by members of the public on the website and at the parish office.

Action: Clerk

6. Each councillor to receive the form on which to register their interests for completion by 31 May 2007

6.1. Members were given the form on which to register their interests and asked to return these to the Clerk by 31 May 2007. The Clerk was asked to post the form to Cllr Wendy Chambers.

Action: Clerk

7. Procedure for filling vacancies on the Council by Co-option

7.1. It was noted that 3 people were willing to be co-opted to the Planning Committee and interest in becoming a co-opted member of the full council had been expressed by at least one other person.

7.2. The deadline for co-opting members to the full council following an election expired on 22 June 2007. The Clerk was asked to put a note in the Bulletin and posters on the notice boards asking anyone who wanted to apply for co-option to submit their details for consideration at the next meeting of the parish council on 18 June 2007.

Action: Clerk

8. To appoint members to serve on Committees

8.1. Membership of the Council's Committee's were confirmed as follows:

8.2. Amenities Committee

Cllr Stan Cherry, Cllr John Lloyd, Cllr Wendy Chambers, Cllr Hugh Baker, Cllr Richard Wickham.

8.3. Finance, Administration and Communications Committee

Cllr Wendy Chambers, Cllr Richard Wickham, Cllr Susan Barclay.

8.4. Highways, Footpaths and Lighting Committee

Cllr Shirley Beazer, Cllr Richard Wickham, Cllr Hugh Baker, Cllr Jean Vesey.

8.5. Planning and Environment Committee

Cllr Shirley Beazer, Cllr Hugh Baker, Cllr Ian Plain, Cllr John Lloyd.

8.6. It was confirmed that the Planning and Environment Committee would be joined by Steve Mackerness, Philip Harris and Tony Cox as co-opted members of the Committee.

9. To appoint representatives on the undermentioned bodies

9.1. Consolidated Charities

Cllr Shirley Beazer and Cllr Stan Cherry had each been elected previously for a three year period and their appointment continued.

9.2. School Governors

Cllr Jean Vesey indicated her willingness to continue to act as liaison with the School Governors and was appointed unopposed.

9.3. Neighbourhood Watch Coordinator

Cllr Jean Vesey indicated that she was happy to continue as the Neighbourhood Watch Coordinator and was appointed unopposed.

9.4. Bathford Parish Hall Management Committee

Cllr Shirley Beazer indicated that she was happy to continue as the Parish Council's representative to the Bathford Parish Hall Management and was appointed unopposed.

The meeting closed at 7.35pm

Note: A list of Committees and Parish Council representatives is attached as an Annex to these minutes.

List of Committee Members and representatives

Chair of Parish Council	Cllr Shirley Beazer
Vice-Chair of Parish Council	Cllr Stan Cherry
Committees	
Amenities Committee	Cllr Stan Cherry Cllr Hugh Baker Cllr Wendy Chambers Cllr John Lloyd Cllr Richard Wickham
Finance, Administration and Communications Committee	Cllr Susan Barclay Cllr Wendy Chambers Cllr Richard Wickham
Highways, Footpaths and Lighting Committee	Cllr Shirley Beazer Cllr Hugh Baker Cllr Jean Vesey Cllr Richard Wickham
Planning and Environment Committee	Cllr Hugh Baker Cllr Shirley Beazer Cllr John Lloyd Cllr Ian Plain Steve Mackerness (co-opted member) Philip Harris (co-opted member) Tony Cox (co-opted member)
Parish Council Representatives	
Consolidated Charities	Cllr Stan Cherry Cllr Shirley Beazer
School Governors	Cllr Jean Vesey
Bathford Parish Hall Management Committee	Cllr Shirley Beazer
Neighbourhood Watch Coordinator	Cllr Jean Vesey