

**Minutes of Bathford Parish Council Meeting
held on Monday 16 April 2007 at 6.30pm in the Parish Hall, Church
Street, Bathford**

Present: Councillor Shirley Beazer (Chair)
Councillor Stan Cherry
Councillor Hugh Baker
Councillor Susan Barclay
Councillor Jan Hooker
Councillor Richard Wickham
Councillor Jean Vesey

Also Present: 1 Member of the public
Ruth Holding (Clerk)

1. Public Five Minutes

- 1.1. Bathford Roundabout – it was suggested that a new road sign should be erected on the approach to the roundabout from the A363 warning of traffic from the right as vehicles speed onto the roundabout from the A4 and the member of the public considered there was a high risk of a collision. Cllr Shirley Beazer said she would raise this matter with BANES.

Action: Cllr Shirley Beazer

2. Apologies

- 2.1. Apologies for absence were received from Cllrs Wendy Chambers and John Lloyd.

3. Declarations of Interest in any item on the Agenda

- 3.1. The Chair called for any declarations of interest. None were made.

4. Approval of the Minutes of the last meeting 19 March 2007

- 4.1. The minutes were agreed and signed as a true record of proceedings, subject to an amendment to the first sentence of paragraph 6.3.10 to read:-

- 4.1.1. 6.3.10 Cllr Shirley Beazer said that she had received plans of the red roadside studs which would be placed on certain sections of the A363.

5. Matters Arising

- 5.1. Councillors reviewed the list of actions arising from the last meeting and confirmed where action was complete.

- 5.2. The following matters arising were discussed:-

- 5.2.1. Bench Project – it was confirmed that the first new bench would be installed by the lych gate within the next 10 days.
- 5.2.2. Steps on Manor Field – it was reported that BANES had confirmed that they would replace the steps on the Manor Field and erect a new handrail, but funding had yet to be found.

6. Renewal of Insurance Policy

- 6.1. The Council RESOLVED to renew its insurance policy with Allianz Cornhill from 1 June 2007 at an annual premium of £956.88. The Clerk was asked to arrange payment.

Action: Clerk

7. Appointment of Internal Auditor for 2006-2007 Annual Accounts

- 7.1. The Council RESOLVED to appoint Vince Parker, Accountant, as its Internal Auditor for the Annual Accounts 2006-2007. The Clerk was asked to prepare the accounts for auditing.

Action: Clerk

8. Neighbourhood Watch

- 8.1. Cllr Jean Vesey reported that the meeting on 28 March had been interesting and was very well attended. PCSO Greg Doyle had joined the meeting and had made a helpful contribution to the matters under discussion. Leaflets about Neighbourhood Watch had been prepared for distribution at the Annual Parish Meeting.

9. Correspondence

- 9.1. Cllr Shirley Beazer reported the following correspondence issued on behalf of the council or received by the council:-
- 9.2. Action for Rural Communities Annual Conference - members noted that Community Action was organising a conference on Thursday 28 June at Filton with a keynote speaker from SWAN. No councillors were available to attend.
- 9.3. Village of the Year competition – council agreed that it did not have the capacity to do the work necessary to enter the competition this year. The Clerk was asked to put a note in the Bulletin asking whether a parishioner would be interested in organising the entry.
Action: Clerk
- 9.4. Audit Commission – members noted confirmation from the Audit Commission that Mazars had been appointed as the external auditors for parish council accounts 2006-2007, pending a nationwide tender exercise to appoint external auditors for the next 5 years.
- 9.5. New bus stop locations around Southgate - a map showing the relocation of bus stops due to the redevelopment of Southgate was noted. Copies had been displayed on notice boards and in the bus shelter on the village green.

- 9.6. Retail Strategy – BANES had commissioned a series of workshops to consider a retail strategy for the city. Details had been passed to the BEFA management committee for information.
- 9.7. New Sheltered Housing Officer for Mountain Wood – council noted the latest edition of the Somer Housing Newsletter which included a list of the names of the Sheltered Housing Officer team to be based at St Nicholas Court, Bathampton.
- 9.8. Bath Package – members noted the response from the Government Office for the South West to the council's objections to the inclusion of the Lambridge Park and Ride in the Bath Package. No decision had been made, but the council's comments had been taken into account.
- 9.9. Sustainable Communities Bill – members noted the response from Don Foster MP to the council's concerns about the progress of the Bill.
- 9.10. Homebuy Initiative – members noted the information received about a scheme to give assistance to first time buyers. Details had been displayed on the notice boards.

10. Last minute preparations for the Annual Parish Meeting

- 10.1. Members noted that preparations were all in order and setting up for the Annual Parish Meeting could start immediately after the conclusion of this meeting.

11. Urgent items to report

- 11.1. Members noted the report from the Highways, Footpaths and Lighting Committee and expressed regret at the fatal accident which occurred on the A363 on 22 March 2007.

12. Items for the Bulletin

- 12.1. The council RESOLVED to publish the following notes in the Bulletin:-

- 12.1.1. Results of uncontested election
 12.1.2. Outcome of Annual Parish Meeting
 12.1.3. Thank you to Sally Broadway and Jan Hooker who have decided not to stand for re-election.
 12.1.4. Village of the Year Competition
 12.1.5. Date of next meeting

Action: Clerk

13. Items for the next meeting

- 13.1. Summary of income and expenditure 2006-2007

14. Payments for approval

- 14.1. Council approved the following payments:-

Bathford Post Office	Rent for parish office – Apr 07	£100.00
ALCA	Annual Subscription	£353.58
R Millbank	Grasscutting	£320.00
EDF Energy Ltd	Street Lighting	£3.21

Allianz Cornhill	Insurance renewal premium 2007-2008	£956.88
Mrs R C Holding	Clerk's salary – Apr 07	£449.80
Mrs R C Holding	Clerk's expenses, petty cash, ink, etc	£153.98
Post Office Ltd	Tax and National Insurance	£7.76

15. Date of next meeting

15.1. The next meeting will be the Annual Parish Council Meeting on Monday 14 May 2007 at 7.00pm in the parish office, to be followed immediately by the Parish Council Meeting.

The meeting closed at 7.00pm

Signed..... (Chair)

Date.....