

Minutes of Bathford Parish Council Meeting
Monday 21 November 2005 at 7.30pm in the Parish Office, basement of the
Post Office, Bathford Hill, Bathford

Present: Councillor Shirley Beazer (Chair)
Councillor Stan Cherry
Councillor Hugh Baker
Councillor Susan Barclay
Councillor Maureen Breeze (to item 10)
Councillor Sally Broadway
Councillor Wendy Chambers (to item 10)
Councillor John Lloyd
Councillor Jan Hooker
Councillor Jean Vesey

Also Present: Ruth Holding (Clerk)
4 Members of the public

1. Public Five Minutes

1.1. The following items were raised by the members of public present:-

1.1.1. Street cleaning – it was reported that Garstons remained unswept and that mud had been dragged onto the road in Prospect Place and not been cleared. Councillor Shirley Beazer said she would pursue both these matters with B&NES.

1.1.2. **Action: Councillor Shirley Beazer**

1.1.3. Double Yellow Lines at junction of Prospect Place and High Street – Dr Peter Rideal said that he and a neighbour had written to the Parish Council about the introduction of the double yellow lines at the junction of Prospect Place and the High Street. Councillor Shirley Beazer confirmed that she had seen the letters, but had not had the opportunity to consider the points raised in the correspondence as she had been away. Dr Rideal was concerned that the lines had been introduced without notice and without consultation with the residents affected by the proposals. Dr Rideal doubted that the double yellow lines had improved visibility at the junction as it was still necessary to pull out into the High Street to check whether vehicles were coming up the hill and he has taken photographs and a short video of the situation. Councillor Shirley Beazer said that there was a statutory requirement for a 10 metre clearway each side of a

junction. The Chair said that there was insufficient time to continue discussion of this matter under this item, but the subject would be returned to under item 8d.

- 1.1.4. Regulations applicable to listed buildings – it was suggested that the Parish Council's website should contain advice for the owners of listed buildings on the statutory requirements applying to work to such properties, particularly with regard to work relating to internal alterations. It was also suggested that a definitive list of listed buildings in the parish should be drawn up.
- 1.1.5. **Action: Planning and Environment Committee**
- 1.1.6. Twinning Presentation – On behalf of the Bathford Twinning Association Dr Peter Rideal presented to the Parish Council the framed signed Twinning Agreement between Bathford and Artannes-sur-Indre which was accepted with pleasure by the Chair. Councillor Maureen Breeze also showed the Council the official gift from Artannes-sur-Indre which was a painting by a local artist of a view of the river in Artannes.
- 1.1.7. It was suggested that both the Twinning Agreement and the painting be hung in the Parish Hall. Councillor Shirley Beazer said that she had spoken informally to members of the Parish Hall Management Committee who had indicated that it would have no objection to this proposal. It was also suggested that there should be a small plaque made to explain the document and picture. Councillor Stan Cherry said he would be happy to arrange for the plaque to be made if Councillor Maureen Breeze provided the wording.

Action: Councillor Stan Cherry and Councillor Maureen Breeze

2. Apologies

- 2.1. Apologies for absence were received from Councillor Richard Wickham due to illness.

3. Declarations of Interest in any item on the Agenda

- 3.1. The Chair called for any declarations of interest. Councillor Shirley Beazer declared an interest in the Royal British Legion. The Clerk confirmed she had no objection to members of the public being present if there was any discussion of her salary and expenses under item 10.

4. Minutes of the last meeting 17 October 2005

- 4.1. The minutes of the last Parish Council Meeting were agreed and signed as a true record of the proceedings.

5. Matters Arising

- 5.1. Councillors reviewed the list of actions arising from the last meeting and confirmed where action was complete.

5.2. The following matters arising were discussed:-

5.2.1. Chairs for new parish office – Councillor Hugh Baker confirmed that he was still pursuing this matter.

Action: Councillor Hugh Baker

5.2.2. Expenses Claim Form – the Clerk confirmed that the Claim Form had not yet been amended to take account of the changes agreed at last month's meeting and that this would be done as soon as possible.

Action: Clerk

5.2.3. Parish Plan - Councillor Stan Cherry confirmed that the Parish Plan was now available on the website.

6. Amendment to minutes of Parish Council meeting held on 20 June 2005.

6.1. The Council noted that a resident had raised an objection to the wording of paragraph 6.7 of the minutes of the Parish Council meeting held on 20 June 2005 on the grounds that it was misleading.

6.2. The Council endorsed the view of the Planning and Environment Committee that the wording should be changed to more accurately reflect the situation relating to a planning application.

6.3. The Council RESOLVED that paragraph 6.7 of the minutes of the parish council meeting held on 20 June 2005 should be amended to read:-

6.3.1. 6.7 New agricultural buildings at Court Farm – Councillor Jan Hooker reported that the original plans were now supported following receipt of additional information in a letter from the applicant's consultants in May 2005.

Action: Clerk

7. New Councillors to sign Declaration of Acceptance of Office form

7.1. Councillors Hugh Baker, Susan Barclay and Jean Vesey each signed a Declaration in the presence of Chair Shirley Beazer.

8. Committee Reports

8.1. Amenities Committee

8.1.1. Councillor Stan Cherry presented the Amenities Committee monthly report for November 2005 which was noted. The following items were discussed:-

8.1.2. Tree Survey – Councillor Stan Cherry said that following completion of the tree survey, 2 or 3 trees needed to be felled on the playing field and several required pruning. Two quotes had been obtained for the work, the cheapest of which was from B&NES at a cost of £450.00. Councillor

Susan Barclay proposed and Councillor Hugh Baker seconded a motion to accept the quote from B&NES. The Council RESOLVED to accept the quote of £450 to enable the work to be carried out as soon as possible this financial year. Councillor Stan Cherry said he would make the necessary arrangements with B&NES.

Action: Councillor Stan Cherry

- 8.1.3. The Clerk was asked to write to The Garden Business to inform them that they had been unsuccessful in getting the contract for the work on this occasion.

Action: Clerk

- 8.1.4. Village Green – The tree survey had also confirmed the removal of the sycamore from the line of the proposed path on the green village and had recommended the removal of a sugar maple on the grounds of safety and the need to thin the trees in the area. Some crown lifting would also be carried out to raise the height of the lower branches. Councillor Stan Cherry reported that the tree works on the green would cost a total of £900 but B&NES had agreed to pay 50% of these costs. The Council RESOLVED that the work should be carried out as soon as possible. Councillor Stan Cherry said he would make the necessary arrangements with B&NES.

Action: Councillor Stan Cherry

- 8.1.5. Bus Stop on Village Green – Councillor Stan Cherry reported that B&NES had agreed to contribute £200 towards the cost of work to enclose one side of the bus shelter with a wall and Perspex screen. It had been confirmed that the new stone work would match the existing.

- 8.1.6. Councillor John Lloyd proposed and Councillor Sally Broadway seconded a motion to go ahead with the work. The Council RESOLVED that the work should be carried out at a total cost of £470.

Action: Councillor Stan Cherry

- 8.1.7. Youth Shelter – The parish plan research indicated that the young people of the parish would like a shelter. Councillor Stan Cherry acknowledged that these were expensive, but grants may be available from the youth service and other sources.

- 8.1.8. The council noted that Batheaston Parish Council had erected a shelter by the car park opposite the shops. Councillor Sally Broadway suggested that Members should look at this prior to the next meeting when the proposal for a youth shelter in Bathford would be discussed again.

Action: All Councillors

- 8.1.9. Parish Plan – Councillor Stan Cherry reported that the Amenities Committee had agreed to take the lead on a number of items in the Parish

Plan as follows: Bench Project, Sport Promotion, greater use of village green, recycling plastic waste, Keep Bathford Tidy Campaign, Youth Shelter and Mobility.

- 8.1.10. Councillor Stan Cherry said that progress on the Parish Plan was the responsibility of the parish council and he expected the other committees to consider what issues they would take the lead on. It was not necessarily the responsibility of the council to fund all the projects, but to identify the needs and obtain outside funding as appropriate.

Action: All Committees

8.2. *Communications Committee*

- 8.2.1. Council noted the Communications Committee monthly report for November 2005. The following items were discussed:-
- 8.2.2. Chair of the Committee – the council noted Councillor Richard Wickham's request to step down as Chair of the Committee. Further discussion was deferred to item 14.

8.3. *Finance and Administration Committee*

- 8.3.1. Council noted the Finance and Administration Committee monthly report for November 2005 which was noted. The following items were discussed:-
- 8.3.2. Membership of Finance and Administration Committee (F&AC) – Members noted that Councillors Susan Barclay and Richard Wickham had joined Councillor Wendy Chambers on the F&AC.
- 8.3.3. Donation to St Swithun's PCC – Council noted that St Swithun's PCC had requested total funding from the parish council of £800 for the production of the Bathford Bulletin and maintenance of the churchyard.
- 8.3.4. Council considered a suggestion that the parish council should make a substantially reduced donation towards the cost of the Bathford Bulletin as the parish council had not been able to have the front page when it needed to and there were plans for an alternative newsletter. The feeling of the meeting was that the Bathford Bulletin provided a useful service and its distribution network had been very valuable in getting information out to the parish about the Parish Plan etc. The parish council had not met with the editorial team of the Bulletin to discuss the council's requirements and therefore it was considered too soon to significantly reduce the parish council's contribution to the cost.
- 8.3.5. Members did take the view that the parish council's contribution should not exceed the annual production costs. They recognised the part played by volunteers in the production and distribution of the Bulletin and

considered it reasonable that the volunteer element of production be regarded as the PCC's contribution to the "cost" of the Bulletin.

- 8.3.6. It was RESOLVED that the council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should make a payment to St Swithun's PCC of £400 to cover the costs of producing the Bathford Bulletin from April 2005 to March 2006 which, in the opinion of the council, is in the interests of the area or its inhabitants, and will benefit them in a manner commensurate with the expenditure.

Action: Clerk

- 8.3.7. The Council considered the PCC's request for money towards the cost of maintaining the churchyard. Councillor Jean Vesey said that the top of the churchyard was not mown and the council agreed that they should request more regular mowing of this area in giving funding to the PCC. The Council RESOLVED in accordance with its powers regarding the maintenance of burial grounds to make a payment to St Swithun's PCC of £300. As the council's contribution was a significant proportion of the maintenance costs the Clerk was to ask the PCC to publicly acknowledge the contribution of the council in whatever way the PCC feels appropriate.

Action: Clerk

8.4. Highways, Footpaths and Safety Committee

- 8.4.1. Councillor Shirley Beazer presented the Highways, Footpaths and Safety Committee monthly report for November 2005 which was noted. The following items were discussed:-
- 8.4.2. Bathford road bridge – Councillor Shirley Beazer reported that an official from the Environment Agency would be inspecting the silt and vegetation build up around the bridge shortly.
- 8.4.3. Access to Parish Office – Councillor Shirley Beazer reported that she had spoken to Peter Bailey of B&NES about improving access to the Parish Office. The width of the road was not sufficient to allow a pavement to be added outside the office. The white line would be repainted with reflective beads when the resurfacing of Bathford Hill had been completed.
- 8.4.4. Double Yellow lines at the junction of Prospect Place and High Street – Dr Rideal said that his letter to the parish council had raised a number of questions about the approval process for the double yellow lines to which he would like an answer. Councillor Sally Broadway said that she was unsure whether the original proposals called for double yellow lines in this location, but this matter had been put forward about four years ago so it would be necessary to check the plans. Dr Rideal said that traffic situation had changed in the High Street with the introduction of the traffic

calming measures and therefore plans agreed some years ago may not be appropriate for the current conditions.

- 8.4.5. Councillor Shirley Beazer said that she would call a meeting of the Highways, Footpath and Safety Committee to consider the letters from Dr and Mrs Rideal and Mr and Mrs Fingleton and a full reply would be sent to them in due course.
- 8.4.6. The Council expressed concern that their agreement to the double yellow lines did not appear to have been minuted at the time. Councillor Maureen Breeze said that if the council became aware that schemes agreed a long time ago were being implemented, there should be a mechanism for reviewing the decision to ensure that the proposals were still relevant.
- 8.4.7. Fingerposts – Councillor Stan Cherry confirmed that a reference to fingerposts could be included in the Village Design Statement.
- 8.4.8. Double white lines on A363 – the council expressed concern that double white lines would not be painted on the stretch of road past Warleigh Lane. Council RESOLVED that B&NES should be asked to put double white lines on this dangerous section of the road.
Action: Councillor Shirley Beazer
- 8.4.9. Bridleway on Wiltshire side of Ashley Lane – Council noted that an application had been made to upgrade the bridleway in Wiltshire to a bridleway open to all traffic. It was RESOLVED that the Clerk should write to Wiltshire County Council asking that Bathford Parish Council be kept informed of these proposals.
Action: Clerk
- 8.4.10. It was further RESOLVED that the Council should write to the footpaths officer at B&NES suggesting that a gate, which also allowed horses through, be installed on the bridleway on the Somerset/Wiltshire border to prevent traffic continuing into Ashley Lane.
Action: Clerk
- 8.4.11. Suggestion for lighting on Birdcage Walk – Councillor Stan Cherry confirmed that there had been widespread support for the introduction of lighting in Birdcage Walk at the Bathford Link AGM. This matter was remitted to the Highways, Footpaths and Safety Committee for further consideration.
Action: Highways, Footpaths and Safety Committee
- 8.4.12. Village fingerpost - Councillor Shirley Beazer reported that a resident had offered to pay for a fingerpost giving directions to locations in the village such as the Church, Parish Rooms, Avondale Rugby Club etc. This matter

was remitted to the Highways, Footpaths and Safety Committee for further consideration.

Action: Highways, Footpaths and Safety Committee

- 8.4.13. Parking on white lines – Councillor John Lloyd expressed concern about motorists parking on the white lines right up to the traffic calming pinch points as vehicles could obstruct the signs. This matter was remitted to the Highways, Footpaths and Safety Committee for further consideration.

Action: Highways, Footpaths and Safety Committee

9. Consideration of budget for 2006-2007

- 9.1. As two Councillors needed to leave the meeting early, the Chair agreed to bring this item forward to allow all Councillors to be present for the discussion.
- 9.2. Councillor Wendy Chambers introduced the draft budget prepared by the Finance & Administration Committee. The following points were raised:-
- 9.2.1. New separate budget for Councillors Expenses of a total of £400 per annum;
- 9.2.2. Councillor Maureen Breeze suggested that it might be easier to structure the budget under sections such as, personnel, occupancy and administrative costs, affiliations and subscriptions, and Committees etc;
- 9.2.3. Councillor Stan Cherry confirmed that £2,000 had already been included in last year's precept for the village green footpath, but it was estimated that up to a further £1,500 was required for completion of the work.
- 9.2.4. There was some discussion about how priorities for funding were agreed. Councillor Wendy Chambers said that she expected the Committees to be prioritising work in their areas of responsibility and bringing those priorities to full Council for approval. Councillor Stan Cherry said that the Amenities Committee had taken its priorities from the Parish Plan and Councillor Shirley Beazer confirmed that the proposed work on mobility issues had come from the Parish Plan.
- 9.2.5. It was confirmed that the rent for the Parish Office would be £100 per month. There would be no rates to pay on top of this sum.
- 9.3. Parish Office opening hours - The Council approved the Clerk's proposal that the office should open to the public from 1 January 2006 as there was no meeting of the Council in December.
- 9.4. New telephone line for Parish Office – It was noted that the telephone lines in the basement office were still in use by Vince Parker as these had been used for his new office upstairs. Councillor Wendy Chambers proposed and Councillor Maureen Breeze seconded a motion to install a new

telephone line for the Parish Office. The Clerk was asked to make the necessary arrangements with BT.

Action: Clerk

- 9.5. The Council RESOLVED to defer consideration of a service provider for telephone calls and broadband internet access to the next meeting.

Action: Clerk

- 9.6. Councillor Wendy Chambers asked Members to submit further comments on, or amendments to, the budget by 5 December, after which date the Finance & Administration Committee would meet again to prepare the final budget.

Action: All Councillors

10. Twinning

- 10.1. As Councillor Maureen Breeze was unable to stay for the full meeting, the Chair agreed to bring this item forward for discussion.

- 10.2. Councillor Maureen Breeze said that the Twinning Weekend had gone very well and the Sunday morning session on the comparison of the systems for local government in Artannes and Bathford had been very interesting.

- 10.3. The Clerk was asked to write formally to the Bathford Twinning Association to congratulate them on putting together such a well organised and professional signing ceremony.

Action: Clerk

- 10.4. Councillor Stan Cherry suggested that a photograph of the four signatories to the Twinning Agreement should be hung with the Twinning Document and painting in the Parish Hall.

- 10.5. The Clerk was asked to write to the officials in Artannes thanking them for the official gift. Councillor Maureen Breeze said she would confirm whether the letter should be addressed to the Artannes Twinning Association or the Mayor.

Action: Councillor Maureen Breeze and Clerk

11. Planning and Environment Committee

- 11.1. Councillor Jan Hooker presented the Planning and Environment Committee monthly report for November 2005 which was noted. The following items were discussed:-

- 11.1.1. Consultation by B&NES on the Area Committees pilot study – Councillor Jan Hooker reported that following a discussion of the issues in the Planning and Environment Committee, it was considered that Bathford Parish Council would not need to respond to this consultation.

- 11.1.2. Planning Application for Park & Ride at Charmy Down – Councillor Jan Hooker showed the Council a copy of the planning application commissioned by Batheaston Parish Council (PC). B&NES Highways Department had expressed serious safety concerns about the proposed use of traffic lights to control entry to the Park & Ride site and Councillor Jan Hooker reported that Batheaston PC had held an emergency meeting and resolved to spend up to £5,000 to continue the application with alternative proposals. Councillor Jan Hooker asked the council to consider making a further donation of £1,000 to Batheaston PC to defray these additional costs.
- 11.1.3. The Council noted that Bathford Parish Council had already given £1,184 to Batheaston PC for the Charmy Down application. The Council noted that a parish council had no power to spend money outside the parish, except under section 137 of the Local Government Act 1972 a local council may incur expenditure which will bring direct benefits to some or all of its residents and the benefits are commensurate with the expenditure incurred.
- 11.1.4. The Council discussed whether it was appropriate to give more of its “free resource” to Batheaston PC for the purpose of continuing the application for Charmy Down. The Council concluded that there was insufficient information available to make a decision at this meeting. There was also a view that residents should be better informed about the issues surrounding the Charmy Down application. Councillor Jan Hooker suggested an insert in a future edition of the Bathford Bulletin and the Planning and Environment Committee was asked to look consider this.
Action: Planning and Environment Committee
- 11.1.5. The Clerk was asked to calculate the total free resource available to the Council this financial year and the amount spent to date.
Action: Clerk
- 11.1.6. Councillor Jan Hooker said that the dates for the next two meetings of the Planning and Environment Committee would be 23 November and 7 December.
- 11.1.7. Questionnaire from the Countryside Agency – Councillor Jan Hooker reported that the Planning and Environment Committee had completed a questionnaire about the extent to which relevant authorities were aware of their responsibilities for areas of outstanding natural beauty, national parks etc.
- 11.1.8. Joint Local Transport Plan (JLTP) Consultation - Councillor Jan Hooker said that the Planning and Environment Committee had seen the latest consultation documents (phase 2 consultation) and suggested whether it was more appropriate for the subject to be remitted to the Highways,

Footpaths and Safety Committee. Council considered that large-scale plans such as this should be considered by both Committees, but particularly by the Planning and Environment Committee. Councillor Jan Hooker said that a number of exhibitions about the JLTP were taking place and there would be one at Morrisons on 24 November if any Members were interested in taking a look.

12. Liaison with School Governors

12.1. Councillor Jan Hooker confirmed that this issue would be considered by the Governors on 24 November and she would report the outcome of their discussion at the next meeting.

13. Committee Review

13.1. Chair Shirley Beazer circulated a suggested list of Committee Membership and Councillors were invited to comment.

13.2. It was noted that Councillor Richard Wickham was listed as a member of every committee and it was suggested that his new work commitments might prevent him from attending meetings, particularly the regular Planning and Environment Committee meetings. Chair Shirley Beazer said she would contact Councillor Richard Wickham to confirm which committees he would join.

Action: Councillor Shirley Beazer

13.3. Councillor Stan Cherry suggested that the Communications Committee and the Finance and Administration Committee should merge. Council agreed that the two committees should meet to discuss this proposal.

Action: Communications Committee and the Finance and Administration Committee

14. Terms of Reference

14.1. The Terms of Reference were agreed as amended, subject to the misspelling of the word "liaise" being corrected throughout the document.

Action: Clerk

15. Parish Plan

15.1. Councillor Stan Cherry reported that he was preparing a spreadsheet which would list all the items that needed to be done. All Committees would need to look at this document and take responsibility for relevant tasks. It was agreed that a longer discussion would be necessary at the next meeting.

Action: Clerk

16. Parish Office

16.1. See paragraphs 9.8 and 9.9 above.

16.2. Councillors agreed that papers should be cleared from the basement of the Manor before the move to the office under the Post Office and asked the Clerk to suggest some dates for a working party to get together.

Action: Clerk

17. Proposed Parish Council Meeting Dates 2006

17.1. All the suggested dates were agreed except the proposed date of the Annual Parish Meeting on 24 April as the Parish Hall would not be available.

17.2. The Clerk was asked to check when the Parish Hall would be available in the week commencing 24 April 2006.

Action: Clerk

18. Review format of Annual Parish Meeting

18.1. This item was deferred to the next meeting

Action: Clerk

19. Master Plan for Bristol International Airport – Summary for Consultation

19.1. Councillor Jan Hooker reported that Steve Mackerness had commented on the expansion of controlled airspace. Councillor Stan Cherry said that he recalled earlier correspondence from Bristol International Airport indicating that an increase in controlled airspace would increase the height at which aircraft approached the airport.

19.2. Chair Shirley Beazer closed the meeting to allow a member of the public to speak. They had some knowledge of this matter and said that at times of high volume aircraft may approach at lower levels and more engine noise may be created. Chair Shirley Beazer reopened the meeting.

19.3. Council agreed that they should take the opportunity to comment on the consultation document. The matter was remitted to the Planning and Environment Committee for further consideration. The Clerk was asked to let the committee have the file containing previous correspondence from the airport.

Action: Planning and Environment Committee

20. Sustainable Communities Bill

20.1. Councillors noted correspondence from Local Works, a group campaigning for the reintroduction of the Sustainable Communities Bill.

20.2. It was agreed that the Council should give its support to this issue and the Council passed a resolution to that effect. The Council further agreed to write to local Ward Councillors and Don Foster MP asking them to support the issue and to copy these letters to the Local Works campaign.

Action: Clerk

21. Footbridge Opening

21.1. Councillor Shirley Beazer reported that the opening ceremony had gone very smoothly and a good number of residents had attended to mark the occasion. There had been a lot of positive comments about the bridge, which is named "Philip's Footbridge", and it was well used. A walking bus was being trialled by the school.

21.2. Councillor Shirley Beazer confirmed that B&NES had agreed to contribute £125.00 towards the cost of the event.

22. Payments for approval

22.1. The Council approved the following payments:

22.1.1. Mr S Cherry (expenses)	£ 90.65
22.1.2. Mrs S D Beazer (expenses –footbridge opening)	£ 248.50
22.1.3. Mrs S D Beazer (expenses – telephone calls)	£ 5.25
22.1.4. SWEB Energy (electricity in Manor basement)	£ 11.27
22.1.5. Multi-Serve (Keys for parish office)	£ 33.87
22.1.6. Bathford Parish Plan (grant from SWAN)	£2,500.00
22.1.7. Mazars (fees for external audit)	£ 293.75
22.1.8. Mrs R C Holding (salary)	£ 504.51
22.1.9. Mrs R C Holding (expenses & petty cash)	£ 59.49
22.1.10. Inland Revenue (Tax and National Insurance)	£ 36.42

23. Correspondence

23.1. Community Emergency Guidance – Councillor Shirley Beazer reported that the Emergency Management Unit at B&NES had asked for details of places in the parish that could be used for mass vaccinations or treatment centres in the case of an emergency. In addition to the parish rooms and community rooms, Councillors suggested that the following places should also be listed: Rugby Club, British Legion, the Church, Chapel, School and Tyndale.

Action: Clerk

23.2. Local IT Courses – Councillor Shirley Beazer said that she had obtained further details from Bridgwater College about the IT Courses being offered in village halls. The cost of a 10 week course was £30 per person, plus the cost of hiring the local venue. Training was provided on laptop computers.

23.3. Drug Training for communities in B&NES – one-day Drug Awareness courses are being run in January, February and March next year. Details can be obtained from the Clerk.

23.4. RUH Site Proposals Summary – Councillor Shirley Beazer referred to a summary of the RUH Site proposals issued for consultation. She said that

the issue of parking had not been addressed. The Clerk was asked to write and query the obvious lack of patient parking facilities.

Action: Clerk

23.5. Wiltshire Hopper service to the RUH – Councillor Shirley Beazer was pleased to announce that Wiltshire County Council had agreed that the Wiltshire Hopper service would pick up in Bathford. The availability of the service would be publicised in the Bulletin, on the website and on posters in locations around the parish.

Action: Clerk

23.6. Possible loss of Warden for Mountain Wood - Councillor Stan Cherry reported that there was a strong possibility that Mountain Wood would lose its warden and that the post would be replaced by mobile wardens. Residents were very worried.

23.7. The Council RESOLVED that it should write to Don Foster MP, B&NES, Somer Housing Trust and Ward Councillors expressing concern at the possible loss of the Warden and asking them to keep the post.

Action: Clerk

24. Items for the Bulletin

24.1. Dog Fouling in Meadow Park

24.2. Announce Wiltshire Hopper Service to RUH

24.3. Details of Christmas drinks event organised by shop committee.

Action: Clerk

25. Any other items to report

25.1. Annual Accounts 2004-05 - Members noted the external auditors had given an unqualified report on the annual accounts.

25.2. Annual return to the Charity Commission – Councillors noted the annual return made with regard to the Wynne Wilson War Memorial Receptions Ground.

26. Items for the next meeting

26.1. Parish Plan

26.2. Parish Office

26.3. Youth Shelter

26.4. Budget for 2006-07

26.5. Format of Annual Parish Meeting

27. Date of next meeting

27.1. The next meeting will be held at 7.30pm on Monday 16 January 2006 in the Office under the Post Office, Bathford Hill.

28. Open discussion about the suitability of the new office for Parish Council Meetings

- 28.1. The general view appeared to be that the office was suitable for Council meetings, but a final decision would be deferred until after the next meeting which would also be held in the new office.

The meeting closed at 10.15pm