

**ANNUAL BATHFORD PARISH COUNCIL MEETING  
HELD AT 7PM ON MONDAY 16 MAY 2005  
IN THE COMMUNITY ROOMS, MOUNTAIN WOOD, BATHFORD**

Present: Councillor Shirley Beazer (Chair)  
Councillor Stan Cherry  
Councillor Richard Wickham  
Councillor Wendy Chambers  
Councillor Maureen Breeze  
Councillor Sally Broadway  
Councillor Jan Hooker  
Councillor John Lloyd

Also Present: Ruth Holding (Clerk)

**1. Apologies**

1.1. Apologies were received from Councillor Andy Ginn.

**2. Election of Chair**

2.1. Chair Shirley Beazer opened the meeting and then stood down as Chair.

2.2. Councillor Shirley Beazer was proposed as Chair by Councillor Stan Cherry and seconded by Councillor John Lloyd. Councillor Shirley Beazer was elected unanimously as Chair unopposed.

2.3. Councillor Shirley Beazer assumed the Chair of the meeting.

**3. Election of Vice-Chair**

3.1. Councillor Stan Cherry stood down as Vice-Chair.

3.2. Councillor Stan Cherry was proposed as Vice-Chair by Councillor John Lloyd and seconded by Councillor Wendy Chambers. Councillor Stan Cherry was elected unanimously as Vice-Chair unopposed.

**4. Election of Committee Members**

4.1. Amenities Committee

4.1.1. Councillor Stan Cherry, Councillor John Lloyd and Councillor Wendy Chambers were proposed en-bloc by Councillor Maureen Breeze and seconded by Councillor Sally Broadway for the Amenities Committee. The Committee was elected unanimously.

4.1.2. Councillor Stan Cherry was proposed by Councillor Wendy Chambers and seconded by Councillor John Lloyd as Chair of the Amenities Committee. Councillor Stan Cherry was elected unanimously as Chair of the Committee.

#### 4.2. Communications Committee

- 4.2.1. Chair Shirley Beazer reported that Councillor Andy Ginn had informed her that he wished to step down from the Communications Committee.
- 4.2.2. Councillor Richard Wickham, Councillor Wendy Chambers and Councillor Maureen Breeze were proposed en-bloc by Councillor Stan Cherry and seconded by Councillor Jan Hooker for the Communications Committee. The Committee was elected unanimously.
- 4.2.3. Councillor Richard Wickham was proposed by Councillor Wendy Chambers and seconded by Councillor Stan Cherry as Chair of the Communications Committee. Councillor Richard Wickham was elected unanimously as Chair of the Committee.

#### 4.3. Finance and Administration Committee

- 4.3.1. Chair Shirley Beazer reported that Councillor Andy Ginn had informed her that he was happy to continue as Chair of the Finance and Administration Committee.
- 4.3.2. Councillor Andy Ginn, Councillor Wendy Chambers and Councillor Maureen Breeze were proposed en-bloc by Councillor Richard Wickham and seconded by Councillor John Lloyd for the Finance and Administration Committee. The Committee was elected unanimously.
- 4.3.3. Councillor Andy Ginn was proposed by Councillor Wendy Chambers and seconded by Councillor Stan Cherry as Chair of the Finance and Administration Committee. Councillor Andy Ginn was elected unanimously as Chair of the Committee.

#### 4.4. Highways, Footpaths and Safety Committee

- 4.4.1. Councillor Shirley Beazer and Councillor Sally Broadway were proposed en-bloc by Councillor Maureen Breeze and seconded by Councillor Jan Hooker for the Highways, Footpaths and Safety Committee. The Committee was elected unanimously.
- 4.4.2. Councillor Shirley Beazer was proposed by Councillor Stan Cherry and seconded by Councillor Sally Broadway as Chair of the Highways, Footpaths and Safety Committee. Councillor Shirley Beazer was elected unanimously as Chair of the Committee.

#### 4.5. Planning and Environment Committee

- 4.5.1. Chair Shirley Beazer said that she had received a letter from Philip Harris stating that he wished to stand down as a co-opted member of the Planning and Environment Committee.
- 4.5.2. Councillor Jan Hooker, Councillor Sally Broadway and Councillor Shirley Beazer were proposed en-bloc by Councillor Wendy Chambers and seconded

by Councillor Maureen Breeze for the Planning and Environment Committee. The Committee was elected unanimously.

- 4.5.3. Councillor Jan Hooker was proposed by Councillor Stan Cherry and seconded by Councillor Shirley Beazer as Chair of the Planning and Environment Committee. Councillor Jan Hooker was elected unanimously as Chair of the Committee.
- 4.5.4. Councillor Jan Hooker confirmed that the Planning and Environment Committee would be joined by Steve Mackerness as a co-opted member of the Committee.

#### 4.6. Sweeping and Cleansing Committee

- 4.6.1. The Council had a discussion about whether sweeping and cleansing should be the subject of a separate committee. It was agreed that the Sweeping and Cleansing Committee should be dissolved and responsibility for these matters split between the Highways, Footpaths and Safety Committee and the Amenities Committee.
- 4.6.2. Councillor Maureen Breeze confirmed that the Terms of Reference for the Highways, Footpaths and Safety Committee and the Amenities Committee would be revised accordingly.

**Action: Councillor Maureen Breeze**

### 5. Election of Parish Council Representatives

#### 5.1. Consolidated Charities

- 5.1.1. Chair Shirley Beazer said that Philip Harris had indicated his willingness to continue as representative to the Consolidated Charities although he reserved the option to step down within the next 4 years.
- 5.1.2. It was agreed that the Parish Council should write formally to Philip Harris thanking him for his past service to the Council.

**Action: Clerk**

- 5.1.3. Councillor Stan Cherry and Philip Harris were proposed by Councillor Richard Wickham and seconded by Councillor John Lloyd as the Parish Council's representatives to the Consolidated Charities trust and were elected unanimously.

#### 5.2. Parish Plan Advisory Committee

- 5.2.1. Councillor Stan Cherry was proposed by Councillor Maureen Breeze and seconded by Councillor Wendy Chambers as the Parish Council's representative to the Parish Plan Advisory Committee and was elected unanimously.

### 5.3. School Governors

- 5.3.1. Councillor Jan Hooker said that she had not received copies of minutes or agendas for School Governor meetings for some time.
- 5.3.2. Councillor Jan Hooker indicated that she was happy to continue as the Parish Council's representative to the School Governors. Councillor Jan Hooker was proposed by Councillor Sally Broadway and seconded by Councillor Maureen Breeze and was elected unanimously.
- 5.3.3. The Council agreed that Councillor Jan Hooker should telephone the Clerk to the School Governors, Derek Brown, to discuss ways in which there could be liaison between the Parish Council representative and the School Governors. It was suggested that the Parish Council's representative could meet the Chairman of the Governors informally to discuss matters of interest on one or two occasions a year.

**Action: Councillor Jan Hooker**

### 5.4. Twinning

- 5.4.1. The Council agreed that Twinning was not Parish Council matter and no Parish Council representative was required to this village group.

### 5.5. Bathford Parish Hall Management Committee

- 5.5.1. Councillor Shirley Beazer indicated that she was happy to continue as the Parish Council's representative to the Bathford Parish Hall Management Committee. Councillor Shirley Beazer was proposed by Councillor Stan Cherry and seconded by Councillor Richard Wickham as the Parish Council's representative to the Bathford Parish Hall Management Committee and was elected unanimously.

### 5.6. Neighbourhood Watch Coordinator

- 5.6.1. This position had become vacant following Peter Ardley's resignation. The Council agreed that the coordinator need not be a Parish Councillor and further agreed to advertise in the Bulletin and on the website for a new Neighbourhood Watch Coordinator.

**Action: Clerk**

- 5.7. The Clerk was asked to update the list of Councillors contact details and responsibilities.

**Action: Clerk**

The meeting closed at 7.30pm

Note: A list of Committees and Parish Council representatives is attached as an Annex to these minutes.

<b>Chair</b>	Councillor Shirley Beazer
<b>Vice-Chair</b>	Councillor Stan Cherry
<b>Committees</b>	
Amenities Committee	Councillor Stan Cherry (Chair of Committee) Councillor John Lloyd Councillor Wendy Chambers
Communications Committee	Councillor Richard Wickham (Chair of Committee) Councillor Wendy Chambers Councillor Maureen Breeze
Finance and Administration Committee	Councillor Andy Ginn (Chair of Committee) Councillor Wendy Chambers Councillor Maureen Breeze
Highways, Footpaths and Safety Committee	Councillor Shirley Beazer (Chair of Committee) Councillor Sally Broadway
Planning and Environment Committee	Councillor Jan Hooker (Chair of Committee) Councillor Sally Broadway Councillor Shirley Beazer
<b>Parish Council Representatives</b>	
Consolidated Charities	Councillor Stan Cherry Philip Harris
Parish Plan Advisory Committee	Councillor Stan Cherry
School Governors	Councillor Jan Hooker
Bathford Parish Hall Management Committee	Councillor Shirley Beazer
Neighbourhood Watch Coordinator	Vacant